Living Document Pandemic Scenario Plan – for Company:

as of Date:

Stakeholders:	Customers	Suppliers	Employees	Community
Immediate Situation:	Impacts/Perceptions:	Impacts/Perceptions:	Impacts/Perceptions:	Impacts/Perceptions:
	Adjustments we'll make to offerings /operations:			
	Key Actions/ Communications needed:			
Scenario A: Eg. Working Lock-Down (like in Italy and Spain)	Impacts/Perceptions:	Impacts/Perceptions:	Impacts/Perceptions:	Impacts/Perceptions:
	Adjustments we'll make to offerings /operations:			

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Stakeholders:	Customers	Suppliers	Employees	Community
	Key Actions/ Communications needed:			
Scenario B: Eg. Strict Lock-Down (like in Hubei Province, China)	Impacts/Perceptions:	Impacts/Perceptions:	Impacts/Perceptions:	Impacts/Perceptions:
	Adjustments we'll make to offerings /operations:			
	Key Actions/ Communications needed:			

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Stakeholders:	Customers	Suppliers	Employees	Community
Scenario C: Eg. Delayed Recovery/ Recession over Q2-Q3 OR Prolonged Contraction / Deeper Recession Q2 2020 – Q1 2021	Impacts/Perceptions:	Impacts/Perceptions:	Impacts/Perceptions:	Impacts/Perceptions:
	Adjustments we'll make to offerings /operations:			
	Key Actions/ Communications needed:			

Note: Rehearse any action, communication or policy where there is a high potential impact if it is executed poorly, and as the likelihood of the scenario increases.

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